

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, July 11, 2017

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, July 11, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. This meeting was rescheduled from July 4, 2017, due to the Independence Day holiday. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on July 18, 2017, as follows:

1. Intergovernmental Contract – Joint Development Authority
2. Beth Collins – Nonpartisan Suggestion
3. Milton Pittman – Concerned Citizen – Abandoned Mobile Home on Kemp Street
4. Alfonzo Ford – EMS – 24 Hour Rule Exemption
5. Middle GA Community Action Agency – Collaboration Agreement
6. Brian Madison – Board of Assessors – Budget Amendment – Purchase of Chairs
7. Kate Whiting – UGA Extension Service – Budget Amendment – Travel Expense
8. Jeff Doles – Fire/EMA – Budget Amendment – Motor Vehicle Supplies
9. Recreation – David Parrish, Director – Upgrade of Baseball Field #3at North Peach Park
10. W. L. Brown – Tax Commissioner – Special Tax Sale
11. Finance Matters – Michaela Jones – Assistant Finance Director – Budget Amendments/Transfers
 - a. E911
 - b. Commissioners Office
 - c. Superior Court
 - d. Vice Chairman Walter Smith
 - e. Risk Management
 - f. Coroner – Indigent Burial
12. Public Works – Paul Schwindler, Public Works Director
 - a. Property Condemnations for the SWSS Phase 2 Project
 - b. Vinson Road Chip Seal Price Change Approval
 - c. Budget Transfer - \$5,000.00 – Road Department Overtime
 - d. GSA Purchase for Courthouse Cameras and Card Access System from Cybersecurity Systems
 - e. Cybersecurity Systems Proposal for Project Management of Courthouse Security Upgrade
 - f. Approval – Updated Beverly Road Engineering Proposal from Triple Point Engineering
 - g. Authorization to Advertise Heavy Equipment Operator Vacancy
 - h. Approval – Bid 17-008, Thomas Public Library and Byron Public Library Carpet Replacement
 - i. South Peach Recreation Park Trails Expansion – Authorization to Negotiate with Pre-Qualified Contractors
 - j. Discussion – Obtaining a Project Manager for Public Works
13. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Executive Session – Board Appointments – Development Authority
 - b. Executive Session – Board Appointments – Workforce Development Board
 - c. Executive Session - Property Acquisition
 - d. Executive Session - Personnel Matter
14. Setting Meeting Agenda & Consent Agenda for Regular Meeting on July 18, 2017.

The work session adjourned at 6:47 p.m.


COUNTY ADMINISTRATOR 7-13-2017
Date

FY2018 BUDGET WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Wednesday, July 12, 2017

The Peach County Board of Commissioners held a budget work session at 5:00 p.m., Wednesday, July 12, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. The purpose of the work session was to give further consideration to the proposed FY2018 Budget requests submitted by the various departments and agencies of Peach County and to meet with Peach County Tax Commissioner W. L. Brown concerning the 2017 millage computation. The budget work session adjourned at 7:00 p.m.


COUNTY ADMINISTRATOR 7-13-2017
Date

**PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING JULY 18, 2017**

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, July 18, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. This meeting was rescheduled from July 11, 2017, to accommodate holding the monthly Work Session on July 11, 2017, due to the Independence Day Holiday on July 4, 2017. Chairman Moseley called the meeting to order, and Commissioner Lewis opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – July 18, 2017:

1. **Budget Amendment to Purchase Chairs - Tax Assessors:** Brian Madison, Chief Appraiser, has presented the following budget amendment to replace damaged and worn chairs in the Tax Assessors' Office:

Budget Amendment - 1994 SPLIT Fund 321 – FY2017

321.5.1599.57.9000	From:	Contingency	\$ 800
321.5.1599.53.1600	To:	Small Equipment	\$ 800

ACTION REQUESTED: To approve the above stated budget amendment as presented by Brian Madison, Chief Appraiser, to purchase chairs for the Tax Assessors' Offices.

2. **Budget Amendment - Cooperative Extension:** Kate Whiting, County Extension Coordinator and 4-H Agent, has advised that the following budget amendment is needed to cover overages in the Extension Service's travel budget and to cover additional travel costs for the remainder of the FY2017 Budget year:

Budget Amendment – General Fund 100 – FY2017 - Extension Service

100.5.1599.57.9000	From:	Contingency	\$ 2,000
100.5.7131.52.3500	To:	Travel	\$ 2,000

ACTION REQUESTED: To approve the above stated budget amendment as presented by Kate Whiting, County Extension Coordinator and 4-H Agent, to cover overages in the Extension Service's travel budget and to cover additional travel costs for the remainder of the FY2017 Budget year.

3. **Budget Amendment - Fire Department:** At the June 2017 Work Session, Jeff Doles, Fire Chief/EMA Director, presented a requested budget amendment from Contingency in the amount of \$8,500.00, to cover Motor Vehicle Maintenance Supplies for the remaining FY2017 Budget year. The Commissioners asked Chief Doles to check his budget to see if he could locate funds that could be transferred from within to help cover these costs. Chief Doles has advised that after closely reviewing his budget, he has located \$2,000.00 that can be transferred into his Motor Vehicle Maintenance Supplies account. All other accounts are very close to depletion, and he does not feel that moving funds out of them would leave him with sufficient funding for the remaining three months in the current fiscal year budget. Therefore, Chief Doles has amended his requested budget amendment to \$6,500.00 from contingency to appropriate funding for Motor Vehicle Maintenance Supplies for the remaining FY2017 Budget Year, as follows:

Budget Amendment – General Fund 100 – FY2017 - Fire Department

100.5.1599.57.9000	From:	Contingency	\$ 6,500
100.5.3500.53.1120	To:	Supplies – Motor Vehicle Maintenance	\$ 6,500

ACTION REQUESTED: To approve the above stated budget amendment as presented by Jeff Doles, Fire Chief/EMA Director, to appropriate funding to cover the cost of Fire Department motor vehicle maintenance supplies for the remaining FY2017 Budget year.

4. **Authorization to Offer Reduced Minimum Bid at Tax Sale - Tax Commissioner:** Mr. W.L. Brown, Tax Commissioner, has advised that a tax sale is scheduled for August 1, 2017. Normally the opening bid at a tax sale is the total of the taxes, interest, penalties, and other costs due on the property. Some of the properties being offered for sale have unsuccessfully been through at least one tax sale with no one paying the taxes. Tax Commissioner Brown has requested authority to first offer the property with a minimum bid for the total amount owed, and if no offer is made, to re-offer the property with a reduced minimum bid as provided below:

PARCEL ID	LOCATION	TAXES DUE	INTEREST & PENALTIES	FIFA & COLLECTION	TOTAL OWED	PROPOSED SALE AMOUNT
030-033	7578 Green Valley Estates, Lot 21	\$ 4,425.95	\$ 1,276.69	\$ 587.50	\$ 6,290.14	\$ 5,000.00
044-006	63 Preston Road	\$ 2,631.14	\$ 7,451.27	\$ 587.50	\$10,669.91	\$ 7,500.00
F04B-127	222 Davidson Drive	\$ 2,365.49	\$ 1,034.43	\$ 825.00	\$ 4,224.92	\$ 3,000.00
053B-090	5302 Houser's Mill Road	\$ 5,500.54	\$ 2,659.84	\$ 1,045.00	\$ 9,205.38	\$ 7,000.00
		\$ 14,923.12	\$ 12,422.23	\$ 3,045.00	\$30,390.35	\$ 22,500.00

He has stated that although the County will receive considerably less than the total amount due, the County can hopefully get these properties back on the books and collect taxes on them in the future.

ACTION REQUESTED: To authorize Tax Commissioner W.L. Brown to offer the above listed properties for sale on August 1, 2017, at the reduced minimum bid as stated above if no bid is made after first offering the property for the total amount due.

5. Budget Amendments/Transfers - FY2017 Budget: Michaela Jones, Assistant Finance Director, has requested the following budget amendments/transfers to cover existing overages and realign funding to meet expenditures for the remainder of FY2017:

#1 Budget Transfer – General Fund 100 – FY2017 - E911

100.5.3800.51.1100	From: Salaries – Regular	\$ 26,436
100.5.3800.51.1300	To: Salaries - Overtime	\$ 20,000
100.5.3800.52.3210	To: Telephone	\$ 5,674
100.5.3800.53.1202	To: Utilities - Natural Gas	\$ 477
100.5.3800.53.1600	To: Small Equipment	\$ 285
		<u>\$ 26,436</u>

#2 Budget Transfer – General Fund 100 – FY2017 – Commissioners' Office

100.5.1110.51.1100	From: Salaries – Regular	\$ 244
100.5.1110.52.3500	To: Travel	\$ 20
100.5.1110.52.3600	To: Dues & Fees	\$ 205
100.5.1110.53.1270	To: Energy – Gasoline & Diesel	\$ 19
		<u>\$ 244</u>

#3 Budget Amendment – General Fund 100 – FY2017 - Superior Court

100.5.1599.57.9000	From: Contingency	\$ 9,179
100.5.2150.52.1225	To: Court Reporting	\$ 5,179
100.5.2150.52.3850	To: Contract Labor	\$ 4,000
		<u>\$ 9,179</u>

#4 Budget Transfer – General Fund 100 – FY2017 – Vice Chairman Smith

100.5.1103.52.3700	From: Education & Training	\$ 20
100.5.1103.52.3500	To: Travel	\$ 20
		<u>\$ 20</u>

#5 Budget Amendment – General Fund 100 – FY2017 - Risk Management

100.5.1599.57.9000	From: Contingency	\$ 750
100.5.1555.57.3050	To: Legal Settlements	\$ 750
		<u>\$ 750</u>

ACTION REQUESTED: To approve the above stated budget amendments/transfers in various departments to cover current overages and to realign funding to meet expenditures for the remainder of FY2017.

6. Indigent Burial Request/Budget Amendment: Kerry Rooks, Coroner, is requesting assistance for the burial of an unclaimed body in his possession. Coroner Rooks has been unable to locate any next of kin to take possession of the body. Since this death required an investigation by the Coroner, he has advised that he has a legal responsibility to ensure that the body is properly buried. The City of Fort Valley is providing a location to bury the body at Oaklawn Cemetery, and he has donated a casket for the burial. Coroner Rooks has requested that the County approve the following budget amendment to appropriate the funds to purchase the vault for the burial, as follows:

Budget Amendment - General Fund 100 - FY2017 - Coroner

100.5.1599.57.9000	From: Contingency	\$ 700
100.5.3700.57.2004	To: Pauper's Funeral	\$ 700
		<u>\$ 700</u>

ACTION REQUESTED: To approve the above stated budget amendment to appropriate funding to purchase a vault to assist the Coroner in burying an unclaimed individual with no next of kin whose death required a coroner's investigation.

7. RFB #15-008 - Vinson Road Chip Seal Price Change Approval - Public Works: Paul Schwindler, Public Works Director, advised that in September 2015, the Board accepted the low bid from Middle Georgia Paving for \$134,200.00 for chip seal surface treatment of Vinson Road. The Road Department worked to complete the crack sealing and patching of the road in preparation of the surface treatment. Unfortunately, this work was not completed until late fall 2016. In the time that has passed since the bid was approved, the cost of materials and labor for this work has increased. Since the original bid has expired, the contractor that was awarded the work has agreed to proceed with the project with a modest cost increase of \$0.20 per square yard to account for his increased costs. If accepted, the new cost for the project would be \$143,960.00, representing an increase of \$9,760.00. The \$143,960.00 is still within the \$158,000.00 budgeted for this project. Mr. Schwindler has recommended the Board accept the \$9,760.00 increase to proceed with completing the project.

ACTION REQUESTED: To approve the recommendation from Paul Schwindler, Public Works Director, to accept the \$9,760.00 increase to Middle Georgia Paving to complete the chip seal surface treatment of Vinson Road.

8. Budget Transfer - Public Works: Paul Schwindler, Public Works Director, presented the following budget transfer to cover Road Department overtime costs for the remainder of the FY2017 Budget year:

Budget Transfer – General Fund 100 – FY2017 - Roads

100.5.4220.52.1320	From:	Repairs & Maintenance - Motor Vehicles	\$ 5,000
100.5.4220.51.1300	To:	Salaries - Overtime	\$ 5,000

ACTION REQUESTED: To approve the above stated budget transfer requested by Paul Schwindler, Public Works Director, to appropriate funding to cover Road Department overtime costs for the remainder of the FY2017 Budget year.

9. **Revised Engineering Proposal - Beverly Road Drainage Project - Public Works:** Paul Schwindler, Public Works Director, advised that Triple Point Engineering was asked to submit a revised proposal for engineering on the Beverly Road Drainage Project to include additional services on the project. The proposal originally approved by the Board of Commissioners did not detail and address costs for construction administration and the potential legal work associated with property acquisition. Mr. Schwindler has recommended that the Board of Commissioners approve the revised proposal for engineering services, including construction administration associated with the project for \$37,500.00 and an estimated \$8,500.00 for legal work associated with property acquisition.

ACTION REQUESTED: To accept the recommendation from Paul Schwindler, Public Works Director, to approve the revised proposal from Triple Point Engineering for engineering services for the Beverly Road Drainage Project, to include construction administration for \$37,500.00 and an estimated \$8,500.00 for legal work associated with property acquisition. *(A copy of said Proposal Acceptance is attached to Page 449, Minutes Book J, for future reference.)*

10. **Sealed Bid #17-009 - Carpet Replacement - Libraries:** Paul Schwindler, Public Works Director, has advised that two (2) bids were received for carpet replacement at the Thomas Public library and the Byron Public Library, as follows:

Company	Thomas Public Library	Byron Public Library	Total
H&H Carpets, Inc. Warner Robins, GA	\$24,956.00	\$57,164.00	\$82,120.00
S&W Sales Service, LLC Fort Valley, GA	\$60,185.13	\$35,157.85	\$95,342.98

Both bids were in excess of the budget that was created in 2016. The low bid of \$82,120.00 provided by H&H Carpets, Inc. exceeds the \$34,880.00 budget amount by \$47,240.00. Mr. Schwindler added that he created an error in the budget amendment for this project in FY2016 which accounts for a portion of the overage. In addition, prices for floor covering and labor have increased substantially since the original budget was created. Mr. Schwindler has recommended that the Board accept the low bid of \$82,120.00 from H&H Carpets, Inc. and fund the \$47,240.00 shortfall, as follows:

Budget Amendment – General Fund 100 – FY2017 – Public Buildings

100.5.1599.57.9000	From:	Contingency	\$ 47,240
100.5.1565.52.2201	To:	Repairs & Maintenance – Other Requests	\$ 47,240

The project is being partially funded by a Georgia Public Library Service grant which should reimburse 50% of the additional cost.

ACTION REQUESTED: To accept the low bid of \$82,120.00, submitted by H& H Carpets, Inc., to replace carpet at the Thomas Public Library and the Byron Public Library and to approve the above stated budget amendment to fund the additional cost as recommended by Paul Schwindler, Public Works Director.

Commissioner Hill moved to approve the Consent Agenda as presented. Commissioner Lewis seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Lewis moved to approve the Regular Agenda with the following additions: Under New Business, add Item #2, Budget Transfer – Board of Elections, and Item #3, Budget Transfer – Planning & Zoning. Under Executive Session, add Item #3, Land Acquisition #1, and Item #4, Land Acquisition #2. Commissioner Yoder seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – June 13, 2017 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Chairman Moseley announced that Marcia Johnson is absent due to eye surgery but will be back soon. He wished Ms. Johnson a speedy recovery and welcomed April Hodges, Assistant County Clerk, who was sitting in for her.

APPEARANCES: (None)

OLD BUSINESS:

Mr. Jeff Liipfert, County Attorney, advised that the expected changes to the Intergovernmental Contract with the Joint Development Authority have not yet been received as discussed last month. Commissioner Hill moved to table the issue until the next meeting or until information is received on the changes. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Mr. Alfonzo Ford, EMS Director, addressed the Board with a requested change to the previously approved exception to the 29 hour rule. Mr. Ford advised that he needs to drop Matthew Carlson, EMT, from the exemption and replace him with Denise Wainwright Joiner, Paramedic. He stated that Mr. Carlson does not have the time to work enough hours needed, and Ms. Joiner can work the hours needed. Commissioner Lewis moved to approve the request as presented. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, presented a proposed Collaboration Agreement with the Middle Georgia Community Action Agency indicating that Peach County and the MGCAA are working together to provide public transportation in Peach County to enhance the delivery of social services that address the needs of disadvantaged individuals. This agreement is for the period July 1, 2017, through June 30, 2018. Commissioner Lewis moved to authorize the Chairman to sign the agreement on behalf of the Board of Commissioners as presented. Commissioner Hill seconded the motion, and the motion carried unanimously. *(A copy of said Collaboration Agreement is attached to Page 448, Minutes Book J, for future reference.)*

Chairman Moseley advised the Board that there is a need to upgrade the North Peach Park Baseball Field No. 3 so that other teams will come to our field to play during the school's baseball season. Currently Houston County will not come to Peach County because they do not like our field. All games with Houston County have to be away games for our teams.

Mr. David Parrish, Recreation Director, advised that Byron Elementary School Principal Keith Lauritsen has volunteered to install an irrigation system and re-sod the field with sprigs. Mr. Lauritsen will sign a hold harmless agreement. The school maintains the field during the school's baseball season, but the Recreation Department will have to maintain it the remainder of the year. Mr. Lauritsen has the time to do the work now, but after July 31st when school starts, he will not be able to. He needs to rent a trencher from Home Depot, and the materials are to be purchased from Atlantic Irrigation. The County does not currently have an account with either of these businesses, and getting them approved as vendors with the County will take some time. Commissioner Lewis suggested letting the Board of Education rent the trencher and purchase the materials, and the County can then reimburse the Board of Education for the cost. Mr. Parrish advised that he has already had the electrical located and marked for trenching. The cost of the project is \$12,358.00. Commissioner Hill moved to authorize the Board of Education to proceed with the work starting tomorrow and for the County to reimburse the Board of Education for the costs. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Mr. Paul Schwindler, Public Works Director, addressed the Board regarding the Courthouse Security Upgrade Project. Mr. Schwindler stated that he has been working with Rich Bennett, IS Manager, on obtaining contractors to quote the work on the Courthouse Security Upgrade Project. There are several components or systems in the project which include a new access control system, new video camera system, new doors and hardware, new fire alarm system, and the addition of a fire suppression system in dry storage areas. At the request of the Board he also met with Sheriff Deese regarding the equipment and proposal. The Sheriff has requested that the Magistrate Court be added to the system for security. Mr. Schwindler advised the Board that they would like to go with Securadyne Systems for the access control and video systems. He submitted two (2) proposals from Securadyne Systems. One was for the Courthouse, and one was for the Magistrate Court for access control systems and the video camera systems, which includes project management and integration of the fire alarm systems, door hardware upgrades, and the fire suppression systems in the dry storage areas respectively. The Courthouse proposals included one additional door for access control and changing three cameras outside to be able to recognize faces and licenses plates. He also submitted proposals for maintenance agreements for the access control system and the video camera systems for both the Courthouse and the Magistrate Court.

After some discussion about the camera and video systems, Major Kenny Cameron advised the Board that the Sheriff has stated that the recordings will need to be stored for 30 to 60 days. Major Cameron advised that they have a system in place that is obsolete and keeps breaking down.

After further extensive discussion, Mr. Schwindler advised that there are two maintenance agreement options in addition to the initial cost of the equipment and mandatory licensing agreements, as follows:

	INITIAL COST & YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
COURTHOUSE:						
Initial Cost Courthouse Card Access System	\$ 43,377.23					\$ 43,377.23
Initial Cost Courthouse Video System	\$ 69,615.34					\$ 69,615.34
	\$112,992.57	\$ -	\$ -	\$ -	\$ -	\$112,992.57
Courthouse Mandatory Licensing Agreement	\$ 2,169.60	\$ 2,386.56	\$ 2,625.22	\$ 2,887.74	\$ 3,176.51	\$ 13,245.63
TOTAL COURTHOUSE WITH NO OPTIONS	\$115,162.17	\$ 2,386.56	\$ 2,625.22	\$ 2,887.74	\$ 3,176.51	\$126,238.20
OPTION 1:						
Courthouse Maintenance Agreement	\$ 1,129.92	\$ 1,242.91	\$ 1,367.20	\$ 1,503.92	\$ 1,654.32	\$ 6,898.27
COURTHOUSE TOTAL WITH OPTION #1 ONLY	\$116,292.09	\$ 3,629.47	\$ 3,992.42	\$ 4,391.66	\$ 4,830.83	\$133,136.47
OPTION 2:						
Courthouse Priority Lifecycle Services	\$ 5,649.60	\$ 6,214.56	\$ 6,836.02	\$ 7,519.62	\$ 8,271.58	\$ 34,491.38
TOTAL COURTHOUSE COST WITH OPTIONS 1 & 2	\$121,941.69	\$ 9,844.03	\$10,828.44	\$11,911.28	\$13,102.41	\$167,627.85
MAGISTRATE COURT:						
Initial Cost Magistrate Card & Video System	\$ 16,394.03	\$ -	\$ -	\$ -	\$ -	\$ 16,394.03
Magistrate Mandatory Licensing Agreements	\$ 429.60	\$ 472.56	\$ 519.82	\$ 571.80	\$ 628.98	\$ 2,622.76
TOTAL MAGISTRATE WITH NO OPTIONS	\$ 16,823.63	\$ 472.56	\$ 519.82	\$ 571.80	\$ 628.98	\$ 19,016.79
OPTION 1:						
Magistrate Maintenance Agreement	\$ 1,129.92	\$ 1,242.91	\$ 1,367.20	\$ 1,503.92	\$ 1,654.32	\$ 6,898.27
TOTAL MAGISTRATE COST WITH OPTION #1 ONLY	\$ 17,953.55	\$ 1,715.47	\$ 1,887.02	\$ 2,075.72	\$ 2,283.30	\$ 25,915.06
OPTION 2:						
Magistrate Priority Lifecycle Services	\$ 819.72	\$ 901.69	\$ 991.86	\$ 1,091.05	\$ 1,200.15	\$ 5,004.47
TOTAL MAGISTRATE COST WITH OPTIONS 1 & 2	\$ 18,773.27	\$ 2,617.16	\$ 2,878.88	\$ 3,166.77	\$ 3,483.45	\$ 30,919.53
COMBINED COST COURTHOUSE & MAGISTRATE:						
Initial Cost	\$129,386.60	\$ -	\$ -	\$ -	\$ -	\$129,386.60
Mandatory Licensing Agreements	\$ 2,599.20	\$ 2,859.12	\$ 3,145.04	\$ 3,459.54	\$ 3,805.49	\$ 15,868.39
COMBINED TOTAL WITH NO OPTIONS	\$131,985.80	\$ 2,859.12	\$ 3,145.04	\$ 3,459.54	\$ 3,805.49	\$145,254.99
Option #1 Only - Maintenance Agreements	\$ 2,259.84	\$ 2,485.82	\$ 2,734.40	\$ 3,007.84	\$ 3,308.64	\$ 13,796.54
COMBINED TOTAL WITH OPTION #1 ONLY	\$134,245.64	\$ 5,344.94	\$ 5,879.44	\$ 6,467.38	\$ 7,114.13	\$159,051.53
Option #2 Priority Lifecycle Services	\$ 6,469.32	\$ 7,116.25	\$ 7,827.88	\$ 8,610.67	\$ 9,471.73	\$ 39,495.85
COMBINED TOTAL WITH OPTIONS 1 & 2	\$140,714.96	\$12,461.19	\$13,707.32	\$15,078.05	\$16,585.86	\$198,547.38

Option #1 includes a standard maintenance agreement. Option #2 is for Priority Lifecycle Services, which includes 24x7 call handling and 24x7 service hours with a 24-hour response time for non-emergency calls and 8-hour on-site response for critical component calls, repair and replacement labor, and loaner equipment during parts repair/replacement. The initial cost for the Courthouse is \$112,992.57 with the initial cost for the Magistrate Court being \$16,394.03, for a total combined initial cost of \$129,386.60. There will also be a required annual fee for Mandatory Licensing Agreements, which will bring the total cost over the next five years to \$145,254.99 if the County does not select either additional maintenance agreement option. If the County elects to accept Option #1 to add a standard maintenance agreement, the total combined cost over the next five years for both the Courthouse and the Magistrate Court will be \$159,051.53. If the County elects to enhance the maintenance agreement to include Option #2 for Priority Lifecycle Services, the total combined cost over the next five years for both the Courthouse and the Magistrate Court will be \$198,547.38. Mr. Schwindler also advised that he will need an additional \$5,000.00 added to the total project cost to establish a contingency to purchase two large UPS units for lightening strike protection and to fund other unforeseen expenses.

Michaela Jones, Assistant Finance Director, advised that this project is included in the proposed FY2018 Budget for Fund 324 for the 2004 SPLOST. After further discussion, Commission Lewis moved to approve Option #1 for both the Courthouse and the Magistrate Court at a total cost over the next five years of \$159,051.53 with an additional \$5,000.00 added to the project to purchase two large UPS units for lightening strike protection and to fund other unforeseen expenses, with all funding to come from Fund 324. Chairman Moseley seconded the motion. Discussion followed.

During discussion Major Cameron advised that Sheriff Deese has requested that Option #2 be approved because backup equipment will be provided if the equipment goes down. He advised that if the key access goes down, Sheriff's Office personnel will have to physically lock the doors because they are the only ones with door keys, and all employees will be forced to go in and out the public doors only.

After further discussion, Chairman Moseley called for the question. Commissioner Lewis and Commissioner Yoder voted in favor of the motion. Commissioner Hill, Vice Chairman Smith, and Chairman Moseley voted in opposition. Motion failed three to two.

Commissioner Hill moved to approve Options #1 and #2 for both the Courthouse and the Magistrate Court at a total cost over the next five years of \$198,547.38 with funds to come from Fund 324 with an additional \$5,000.00 added to purchase two (2) large UPS units for lightening strike protection and to fund other unforeseen expenses. Vice Chairman Smith seconded the motion. Commissioner Hill, Vice Chairman Smith, and Chairman Moseley voted in favor of the motion. Commissioner Lewis and Commissioner Yoder voted in opposition. Motion carried three to two. *(Copies of the Proposal Acceptances are attached to Page 447, Minutes Book J, for future reference.)*

NEW BUSINESS:

Mr. Jeff Doles, Fire Chief, requested a budget transfer to move \$450.00 from Dues and Fees to Education and Training to cover expenses for their conference in Savannah, as follows:

<u>Budget Transfer – General Fund 100 – FY2017 – Fire</u>			
100.5.3500.52.3600	From:	Dues & Fees	<u>\$ 450</u>
100.5.3500.52.3700	To:	Education & Training	<u>\$ 450</u>

Vice Chairman Smith moved to approve the request as presented. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Chief Doles advised the Board that all ten (10) new warning sirens are up, and the programming was finished yesterday. The Automatic Weather Warning System should be in place by next week. Also the new ladder truck is here.

Ms. Michaela Jones, Assistant Finance Director, presented a budget transfer request on behalf of the Board of Elections to cover operational costs through the end of the budget year, as follows:

<u>Budget Transfer - General Fund - FY2017 - Elections</u>			
100.5.1400.51.1100	From:	Salaries - Regular	\$ 20,000
100.5.1400.52.3700	From:	Education & Training	\$ 1,800
100.5.1400.52.3850	From:	Contract Labor	<u>\$ 167</u>
			<u>\$ 21,967</u>
100.5.1400.51.1200	To:	Salaries - Temporary	\$ 20,000
100.5.1400.52.3250	To:	Postage	\$ 550
100.5.1400.52.3600	To:	Dues & Fees	\$ 550
100.5.1400.53.1101	To:	Supplies - Office	\$ 700
100.5.1400.53.1300	To:	Food	<u>\$ 167</u>
			<u>\$ 21,967</u>

Ms. Jones advised that due to the recent hiring of a full-time position in the Elections Office, she did not feel that taking funds from Education and Training is a good choice because they will need the additional funding in this account. Ms. Jones recommended only transferring the \$20,000.00 from Salaries – Regular and reducing the amount being transferred into Salaries – Temporary since there will no longer be a need to have temporary employees in the office on a daily basis. Therefore, Ms. Jones offered the following budget transfer in lieu of the one originally submitted by the Board of Elections:

<u>Amended Budget Transfer - General Fund 100 - FY2017 – Elections</u>			
100.5.1400.51.1100	From:	Salaries – Regular	<u>\$ 20,000</u>
100.5.1400.51.1200	To:	Salaries - Temporary	\$ 18,033
100.5.1400.52.3250	To:	Postage	\$ 550
100.5.1400.52.3600	To:	Dues & Fees	\$ 550
100.5.1400.53.1101	To:	Supplies - Office	\$ 700
100.5.1400.53.1300	To:	Food	<u>\$ 167</u>
			<u>\$ 20,000</u>

Commissioner Lewis moved to accept the Amended Budget Transfer for the Elections Office as recommended by Michaela Jones, Assistant Finance Director, moving only \$20,000.00 from Salaries - Regular. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, presented a request on behalf of Planning & Zoning to amend their budget to move \$1,500.00 from Contingency to cover copier costs through the end of the fiscal year, as follows:

Budget Amendment - General Fund 100 - FY2017 - Planning & Zoning

100.5.1599.57.9000	From: Contingency	\$ 1,500
100.5.7400.52.2325	To: Contracts - Copiers/Printers/FAX	\$ 1,500

Vice Chairman Smith moved to approve the budget amendment as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Commissioner Hill moved to go into an Executive Session at 7:09 p.m. for Board Appointments, a Personnel Matter, and two (2) Land Acquisition matters. Commissioner Lewis seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

Commissioner Lewis moved to terminate Executive Session at 7:56 p.m. and return to the Regular Meeting. Commissioner Yoder seconded the motion. Motion carried unanimously.

Commissioner Lewis moved to retroactively pay Marsha Gosier the difference between her pay rate and the approved interim pay rate for Elections Supervisor for the period February 1, 2015, through July 14, 2017, and to make the needed compensatory time adjustments as presented by Michelle Douglas, Human Resources Manager. Commissioner Hill seconded the motion, and the motion carried unanimously.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Hill moved to adjourn at 7:58 p.m. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

Meeting adjourned.

August 8, 2017
APPROVED: _____
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS

BY: _____
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, July 18, 2017.

During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 7:09 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).
- (2) Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4);

This 8th day of August, 2017.

Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 8th day of August, 2017.

Notary Public
My Commission Expires June 30, 2019